

**WARREN COUNTY COMMISSIONERS MEETING  
MONDAY JULY 21, 2025**

Commissioners present for the meeting: John Comer, Clay Andrews, Craig Greenwood

Also, In Attendance:

Public: Greg Robison (remote); Steve Eberly, interim LEDO Director; Perry Conrad, Josh Belser, Woolpert; Ian Lesko, Woolpert; Troy Dyer, Jason James, Trey Barton, Derik Helmerick.

Department Head/Elected Official – Karen Brooks (remote), Russ Haddock (Remote); Robin Weston-Hubner, Auditor; Ingrid Barce, County Attorney; John Kuiper, Zoning Director; Matt Herndon, Highway Superintendent; Laci Frodge, Health Nurse; Jenny Hobaugh, Highway Office Manager; Jill Wilson, HR Director; Anthony Pruitt, Sheriff.

The meeting was called to order by John Comer, Commissioner President.

1. New Business:

- a. Craig Greenwood made a motion to approve the amended agenda with a second from Clay Andrews, all voted in favor.
- b. Craig Greenwood made a motion to approve the July 7, 2025 Commissioner Meeting minutes with a second from Clay Andrews, all voted in favor.
- c. Craig Greenwood made a motion to approve the July 7, 2025 – July 21, 2025 Accounts Payable Claim Dockets with a second from Clay Andrews, all voted in favor.
- d. Craig Greenwood made a motion to approve the July 18, 2025 payroll with a second from Clay Andrews, all voted in favor.
- e. Highway – Herndon stated work on 900 continues. The office AC went out and Prime Mechanical is working on the repair.
- f. UBO – Ingrid opened the hearing.
  - i. James – Barce stated UBO for 239 E Water Street, James is in attendance. Barce explained \$500 fine imposed and held in abeyance until inspection or progress. Kuiper stated deficiency in progress. James stated he just filled up the 6<sup>th</sup> 40-yard dumpster and is about half way through the cleanup but due to health issues is unable to work all of the time. Clay Andrews affirmed the UBO, made a motion to extend 60 days until September 15<sup>th</sup> and release fine on the parcel seconded by Craig Greenwood, all voted in favor.
  - ii. Straub – Barce stated UBO for 1371 W 300 N, Straub is in attendance. Straub stated no timeline for the repair to be completed but working on vegetation and trash cleanup. Kuiper stated progress being made with trash clean up but vegetation is still thick. Discussed issues cats. Clay Andrews affirmed the UBO and extended 60 days until September 15<sup>th</sup> seconded by Craig Greenwood, all voted in favor. Discussed either plating or removing the truck.
  - iii. Dyer/Mickle – Barce stated UBO for 1523 N Van Buren St, Dyer is in attendance. Kuiper explained photos taken Friday showing progress being made. Dyer stated rehab on the house and other work continues. Dyer stated he has the material to finish the project. He would like to start an auto repair business on the property. Kuiper stated this would need to go through a special exception hearing to change the zoning of the parcel. Craig Greenwood made a motion to release the Dyer/Mickle UBO seconded by Clay Andrews, all voted in favor.
  - iv. Jones – Barce stated 3707 S State Road 263, Jones is not in attendance. Barce explained \$2,500 fine has been attached to the property. Kuiper explained the neighbor is mowing part of the yard but vehicles are still sitting and vegetation is tall around the home. Barce stated mortgage company received the certified mail on June 30<sup>th</sup> with no response. Discussed bids for removing the house. Clay Andrews made a motion to affirm the UBO, extend 60 days until Sept 15<sup>th</sup> and solicit bids to be reviewed on Sept 15<sup>th</sup> seconded Craig Greenwood, all voted in favor. If property is sold, vehicles that remain on the property will go to the new owner.
- g. 2026 Commissioner Meeting Schedule – Clay Andrews made a motion to approve 2026 Commissioner Meeting Schedule seconded by Craig Greenwood, all voted in favor.
- h. Title VI Plan – Wilson explained the Title VI Plan. The plan must be reviewed every 2 years. Clay Andrews made a motion to approve the Title VI Plan seconded by John Comer, all voted in favor.
- i. American Disability Act Transition Plan – Wilson explained updated nondiscrimination and continued project progress in the Plan as well as projects completed. The Plan must be reviewed yearly. Clay Andrews made a motion to approve the ADA Transition Plan seconded by Craig Greenwood, all voted in favor.
- j. Order Establishing Precincts (Council Districts) – Ingrid explained the State is requiring this document which is in addition to the Ordinances 2025-0218A and 2025-0407A. Clay Andrews made a motion to approve Order Establishing Precincts Motion John Comer, all voted in favor.

2. Old Business:

3. Elected Official/Department Head comments:

- a. John Kuiper, Zoning Director – Kuiper stated Invenergy has applied for wind met towers and August 12<sup>th</sup> a special exception hearing will be held for 3 parcels containing 5 met towers.
- b. Jill Wilson, HR Director – Wilson stated Friday July 25<sup>th</sup> 9-3 a benefit day with First Financial, Liberty, Nationwide, Aflac for all employees.
- c. Sheriff Anthony Pruitt – Sheriff Pruitt stated attended Indiana Sheriff Assoc. last week and County was awarded due to the largest number of new ISA memberships.
- d. Robin Weston-Hubner, Auditor – Weston-Hubner presented a quote from Axxess PC for sheriff laptops of \$31,950.36 and Commissioner Room recording equipment of \$8,902.36 to be paid from Commissioners budget as per council approval of the 2025 budget. Clay Andrews made a motion to approve the purchase of sheriff laptops from Axxess PC in the amount of \$31,950.36 to be paid from Commissioner Budget seconded by Craig Greenwood, all voted in favor. Craig Greenwood made a motion to approve the purchase of Commissioner Room Recording Equipment from Axxess


PC in the amount of \$8,902.36 to be paid from Commissioner Budget seconded by Clay Andrews, all voted in favor. Greenwood explained Ward Hill Lamson (General in Civil War) did presentation for the cannons. Craig Greenwood made a motion to donate \$250 paid from 4918 donation for Cannon Dedication to Civil War Roundtable seconded Clay Andrews, all voted in favor.

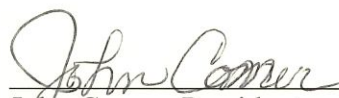
4. Public Comment:

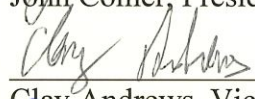
- a. Steve Eberly, Interim LEDO Director – Eberly explained READI grant impact on Pine Village through. READI grant funds are for Williamsport Falls project and Town of Williamsport will have bid opening soon.

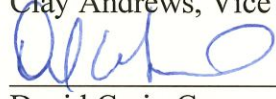
Next Commissioner meeting August 4, 2025 @ 8:30 a.m.

There being no further business Clay Andrews made a motion to adjourn with a second from John Comer, all voted in favor.

ATTEST:   
Robin Weston-Hubner, Auditor

  
John Comer, President

  
Clay Andrews, Vice President

  
David Craig Greenwood